

# BUSHFIRES NT

## FIRE MANAGEMENT EQUIPMENT SUBSIDY PROGRAM GUIDELINES

1. Equipment must be purchased prior to approval.
2. An application for equipment assistance, **with proof of purchase** must be completed and forwarded to your Regional Fire Control Officer.
3. **If the applicant has an ABN Number this must be supplied.** This is a compulsory requirement by the NT Government and ATO. If the applicant does not have an ABN number they must complete the **Statement by a Supplier Form** attached to this application. This form requests the name and address of the supplier. In this instance the applicant is the supplier. Failure to supply the above information will result in a delay in processing the claim.
4. If this is the first time the applicant has made a claim, or if there have been changes to their payment details, they will also need to complete an **NTG Supplier Payment form** in order for this claim to be processed (see attached).
5. Approval for reimbursement is not automatic; all applications received will be considered by your local Regional Fire Control Officer and the Executive Director Bushfires NT.
6. Your Regional Fire Control Officer will advise you of the outcome of your application.
7. If your application is successful, a payment of up to 50% of the purchase price (exclusive of GST) up to \$1,200\* will be forwarded to you.
8. Equipment operated under conditions of reasonable wear and tear is considered to depreciate at a rate of approximate 33 1/3% per annum and should therefore be retained for service and subject for inspection for a period of at least 3 years
9. In the event of a property being offered for sale or lease, equipment purchased under the Assistance Scheme for that property, should be included in the transaction

**\*NOTE: ONE APPLICATION PER FINANCIAL YEAR**

## LIST OF APPROVED EQUIPMENT

**NOTE:** Limit subsidies to direct fire-fighting equipment and radios. Applicants should check from list below before purchasing equipment.

Fire Trailer (various capacity tanks)  
Larger Tanks must be provide access to the public not connected to domestic water supplies (Bushfires identified)  
Slip-on Fire Fighting Units (various sizes)  
Firefighting Water Pump Unit (various sizes)  
Suction Hose (various sizes)  
Delivery Hose (various sizes)  
Hose Fittings Camlock Type (various sizes)  
Suction Hose Strainers  
Nozzles Hand piece (Dial-a-jet)  
Knapsack Fire Fighter  
Macleod tool or Rakehoe  
Rotary Slasher  
Replacement Tanks for Fire-fighting units  
Flame Thrower – vehicle mounted drip torch  
Grader Blade — Tractor, rear mounted  
Drip torch — Fire lighting, handheld  
Fire Plough  
Radio High Frequency (UHF/HF) Portable Mobile 80%  
Radio Very High Frequency (VHF) Mobile/ Handheld 80%  
Leaf Blowers (Petrol Engine not Electrical)  
Wildland Fire Fighting Standards Personal Protective Equipment  
(Wildland Fire Fighting Standards not including boots)

*Any unallocated funding for Bushfire NT Fire Mitigation Equipment Subsidy Program at the end of financial year may be used to purchase incendiaries by Bushfires NT for mitigation purposes to be used by landowners.*

# BUSHFIRES NT

## APPLICATION FOR FIRE MITIGATION EQUIPMENT SUBSIDY

DATE OF APPLICATION:

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NAME OF APPLICANT:  
(Block Letters)

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PROPERTY NAME ON WHICH  
EQUIPMENT IS STORED:

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TYPE OF EQUIPMENT:

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PURCHASE PRICE (GST exc):

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DATE OF PURCHASE:

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COMMENTS BY APPLICANT:

*As a land owner/manager, I am eligible to apply-and certify that I agree to comply with terms and conditions of the program in force at the time of this application.*

TERMS AND CONDITIONS:

1. Assistance of up to 50% of the purchase price (exclusive of GST) of approved equipment is allowed to any one applicant. The maximum value of assistance to any one applicant is \$1,200\*. This is determined from time to time by the Bushfires Council NT at a meeting of that body, and published in the minutes of that meeting.
2. Bushfires NT may arrange to inspect equipment purchased under the Assistance Scheme to ensure that records are kept of suitability, performance and maintenance problems.
3. Equipment operated under conditions of reasonable wear and tear is considered to depreciate at a rate of approximate 33 1/3% per annum and should therefore be retained for service and subject for inspection for a period of at least 3 years.
4. In the event of a property being offered for sale or lease, equipment purchased under the Assistance Scheme for that property, should be included in the transaction.
5. Failure to comply with the Terms and Conditions of the program may result in rejection of further assistance applications and/or action to recover any money's paid.
6. All applications received will be considered by your local Regional Fire Control Officer and the Executive Director Bushfires NT.
7. A Volunteer Bushfires Brigade can apply, although they must show that the equipment was not purchased with funds provided through a NTG Bushfires Brigade funding grant. Declaration form will need to be complete to state that funding is not part of NTG Funding.
8. You will be advised of the outcome of your application by your Regional Fire Control Officer.
9. The approved application and receipt will be forwarded to Bushfires' Darwin office for authorisation by the Executive Director Bushfires NT and processing of the payment. If successful, the subsidy will normally be for 50% of the purchase price, exclusive of GST.

**\*NOTE: ONE APPLICATION PER FINANCIAL YEAR**

[www.nt.gov.au/lrm](http://www.nt.gov.au/lrm)

**Send Remittance to:**

**NAME:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**ABN: (if applicable)** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**BUSHFIRES NT REGIONAL OFFICE POSTAL DETAILS:**

Bushfires NT  
PO Box 37346  
WINNELLIE NT 0821

Bushfires NT  
PO Box 2533  
ALICE SPRINGS NT 0871

Bushfires NT  
PO Box 532  
KATHERINE NT 0851

Bushfires NT  
PO Box 846  
TENNANT CREEK NT 0861

Bushfires NT  
C/- Post Office  
BATCHELOR NT 0845

**SENIOR / REGIONAL FIRE CONTROL OFFICER TO COMPLETE:**

DATE APPLICATION Received: .....

REGION: .....

**SUPPORTED/NOT SUPPORTED**

**SENIOR /REGIONAL FIRE  
CONTROL OFFICER:**

.....

**SFCO / RFCO Signature**

**Print Name**

/ /

**OFFICE USE ONLY:**

DATE RECEIVED AT BFNT HQ: .....

***APPROVED/ NOT APPROVED*** .....

**Executive Director  
Signature**

**Date**

AMOUNT OF SUBSIDY: \$ .....

DATE CLAIM PROCESSED: .....

DATE APPLICANT ADVISED: .....

The Northern Territory Government requires information for the purpose of administering vendor account setups and maintenance. The Northern Territory Government will only use such information collected for the purpose of making payments.

**\*Indicates Mandatory Field**

SECTION A ABN HOLDER TO COMPLETE			
*ABN Number:		Registered for GST?	Yes <input type="checkbox"/> No <input type="checkbox"/>
*Entity Name:			
*Business/Payee Name:			
*Postal Address:			
*Postcode:			
*Suburb/City:		*State:	
*Telephone Number:			
Fax Number:			
E-mail Address:			

**OR**

SECTION B NON ABN HOLDER TO COMPLETE					
Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Master <input type="checkbox"/>	Dr <input type="checkbox"/>
*Individual Given Name/s:					
*Individual Surname:					
*Entity Name (If applicable):					
*Postal Address:					
*Postcode:					
*Suburb/City:			*State		
*Telephone Number:					
Fax Number:					
E-mail Address					

SECTION C PREFERRED REMITTANCE METHOD		
Email <input type="checkbox"/>	Fax <input type="checkbox"/>	Post <input type="checkbox"/>

SECTION D ACCOUNTS ADMINISTRATOR / PRIMARY CONTACT	
*Given Name:	
*Surname:	
*Position Title:	
E-mail Address:	
*Telephone Number:	

SECTION E BANK ACCOUNT DETAILS			
*BSB Number (branch identifier):		*Account number:	
*Name of Financial Institution:			

[www.nt.gov.au/lrm](http://www.nt.gov.au/lrm)

*Branch Location:	
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**SECTION F  
CREDIT CARD FACILITIES**

*Are you facilitated for credit card payments:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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**SECTION G  
DECLARATION**

I declare that I am an authorised representative of the Vendor outlined at Section A or B.

I have read and can verify that all of the details outlined above are true and correct.

I authorise the Northern Territory Government to send its remittance advice via the method specified at Section C  
 I authorise the Northern Territory Government, to pay amounts owing to the bank account indicated at Section E.  
 The Northern Territory Government will accept the signature of the authorised representative as conclusive evidence of that person's authority to execute this agreement on behalf of the Vendor. The Northern Territory Government is under no obligation to verify the authority of the undersigned Authorised Representative.  
 The Vendor is responsible for the above particulars and for advising the Northern Territory Government of any changes in the abovementioned particulars within a reasonable time. Payment will be deemed to be made when the Northern Territory Government account is credited. The Northern Territory Government will not be responsible for any delays in payment or errors due to factors outside the reasonable control of the Northern Territory Government, including but not limited to delays or errors in the banking system.  
 The vendor agrees to repay the Northern Territory Government any payments credited to the Vendor in error. The Northern Territory Government reserves the right to offset any amount paid in error against future payments.

*Signature of Authorised Representative	
*Date	

Australian Government  
Australian Taxation Office**Statement by a supplier**

Complete this statement if the following applies:

- you are an individual or a business
- you have supplied goods or services to another enterprise (the payer), and
- you are not required to quote an Australia business number (ABN).

Payers must withhold 46.5% of the total payment it makes to you for a supply that you make as part of your enterprise you carry on in Australia, unless an ABN has been quoted or there is no need to quote an ABN.

**HOW TO COMPLETE THE STATEMENT**

- Print clearly in BLOCK LETTERS using a black pen only.
- Use BLOCK LETTERS and print one character in each box.
- Place  X in all applicable boxes.

Payers can check ABN records of suppliers by visiting [www.abr.business.gov.au](http://www.abr.business.gov.au) or phoning 13 72 26 24 hours a day, 7 days a week.

**Section A: Supplier details****1 Your name?**  
**2 Your address?**  
  
  
  
Suburb/town  
  
  
State/territory   
Postcode   
**3 Your reason/s for not quoting an ABN? Place  X in the appropriate box/es.**

- The payer is not making the payment in the course of carrying on an enterprise in Australia.
- The supplier is an individual aged under 18 years and the payment does not exceed \$120 a week.
- The payment does not exceed \$75, excluding any goods and services tax (GST).
- The supply that the payment relates to is wholly input taxed.  
The supplier is an individual and has given the payer a written statement to the effect that the supply is either:
  - made in the course or furtherance of an activity done as a private recreational pursuit or hobby, or
  - wholly of a private or domestic nature (from the supplier's perspective).
- The supply is made by an individual or partnership without a reasonable expectation of profit or gain.
- The supplier is not entitled to an ABN as they are not carrying on an enterprise in Australia.
- The whole of the payment is exempt income for the supplier.

**Section B: Declaration**

Under pay as you go (PAYG) legislation and guidelines administered by the Tax Office, the named supplier is not quoting an ABN for the current and future supply of goods or services for the reason or reasons indicated.

**Name of supplier (or authorised person)****Signature of supplier (or authorised person)****Daytime phone number****Date** /  / 

Penalties apply for deliberately making a false or misleading statement.

Do not send this statement to the Tax Office. Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for 5 years.